

# Your Tax Return Made Easy

Follow the Nexis Individual Tax Return Checklist for 2022/23

**Your checklist for:**

- Claims for deductions
- Receipts for deductions
- Car claims and log books



## Tax saving strategies prior to 1 July 2023

A strategy often used to reduce taxable income (and, in turn, tax payable) in an income year is to bring forward any expected or planned deductible expenditure from a later income year.

However, any individuals with potentially reduced income for the 2023 tax season may want to instead consider deferring any deductible expenditure (if possible).

Resident taxable income thresholds for the 2022/23 income year	Tax payable <sup>1</sup>
\$0 - \$18,200	Nil
\$18,201 - \$45,000	19% of excess over \$18,200
\$45,001 - \$120,000	\$5,092 + 32.5% of excess over \$45,000
\$120,001 - \$180,000	\$29,467 + 37% of excess over \$120,000
\$180,001 and over	\$51,667 + 45% of excess over \$180,000

<sup>1</sup> The Medicare levy of 2% generally applies in addition to these rates

**Need help with your tax? Contact Nexis today.**

# Common claims by individuals

The following outlines common types of deductible expenses claimed by individual taxpayers, such as employees and rental property owners, and some strategies for increasing your deductions for the 2023 income year.

## Depreciating assets costing \$300 or less

Salary and wage earners and rental property owners will generally be entitled to an immediate deduction for certain income-producing assets costing \$300 (including GST) or less that are purchased before 1 July 2023. Some purchases you may consider include:

Tools of trade	
Electronic tablets	
Calculators or electronic organisers	
Software	
Books and trade journals	
Stationery	
Briefcases/luggage or suitcases	

## Clothing expenses

Individuals may pay for work-related clothing expenses before 1 July 2023, such as:

Compulsory (or non-compulsory and registered) uniforms, and occupation specific and protective clothing	
Other associated expenses such as dry cleaning, laundry and repair expenses.	

## Self-education expenses

Employees may prepay self-education items before 1 July 2023, such as:

Course fees (but not HELP repayments or student contribution amounts), student union fees, and tutorial fees	
Interest on borrowings used to pay for any deductible self-education expenses.	

You may also bring forward purchases of stationery and textbooks (i.e. those that are not required to be depreciated).

## Other work-related expenses

Employees may also prepay any of the following expenses before 1 July 2023:

Union fees	
Subscriptions to trade, professional or business associations.	
Seminars and conferences	
Income protection insurance (excluding death and total/permanent disability)	
Magazine and professional journal subscriptions.	

*Note: If prepaying any of the above expenses before 1 July 2023, ensure that any services being paid for will be provided within a 12-month period that ends before 1 July 2024. Otherwise, the deductions will generally need to be claimed proportionately over the period of the prepayment.*

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## Information required

You will need to keep a record of the following to complete your tax return.

### Income and Receipts

Details of your employer(s) and wages – this can often be found on your PAYG statement	
Lump sum and termination payments	
Government pensions and allowances	
Other pensions and/or annuities	
Allowances (e.g. entertainment, car, tools)	
Interest, rent and dividends	
Distributions from partnerships or trusts	
Details of any assets sold that were either used for income-earning purposes or which may be liable for capital gains tax (CGT)	
Other income (e.g. foreign income)	

## Helpful Links

- [Here](#) is a helpful list of CGT assets and exemptions

## Expenses and Deductions (in addition to those mentioned above)

Award transport allowance claims (an allowance to cover transport expenses, or reimbursement for car expenses on a cents per kilometre basis)	
Bank charges on income-earning accounts (e.g. term deposits) such as interest	
Bridge/road tolls (if travelling for work). This excludes tolls you incur for trips between your home and work	
Car parking (if travelling for work). This excludes parking at or near your regular place of work	
Conventions, conferences and seminars for self-education, employment income, or investment income	
COVID-19 testing costs for work purposes	
Depreciation of library, tools, business equipment (incl. portion of home computer)	
Gifts or donations over \$2 to a deductible gift recipient	
<b>Home office running expenses, such as:</b>	
■ cleaning	
■ cooling, lighting and heating	
■ depreciation of office furniture	
■ telephone and internet.	
<b>Interest and dividend deductions, such as:</b>	
■ account keeping fees	
■ ongoing management fees	
■ interest on borrowings to buy shares	
■ advice relating to changing investments (but not setting them up)	
Interest on loans to purchase equipment or income-earning investments	
Motor vehicle expenses (if work-related)	
Overtime meal expenses	

## Expenses and Deductions (in addition to those mentioned above)

<b>Rental property expenses, including:</b>	
■ advertising expenses	
■ council and water rates	
■ insurance	
■ interest	
■ land tax	
■ property management fees	
■ genuine repairs and maintenance	
■ telephone expenses.	
Superannuation contributions	
Sun protection items, protective items, equipment and products	

*Note: Home office running expenses can also be determined by the hours spent working from home – however how this is calculated and substantiated has changed in FY23 (see below for more information).*

### Helpful Links

- [Read more](#) about award transport payments
- [Read more](#) about what to declare on income-earning accounts
- [Click here](#) to find out about depreciation of library, tools and equipment
- [Find out more](#) about gifts and donations
- Read our [helpful article](#) about the recent changes to claiming work from home expenses
- [Find out more](#) about interest, dividend and other investment income deductions
- [Read more](#) on motor vehicle and car expenses
- [Find out](#) when you can claim overtime meal expenses
- Read more about what you can claim for [residential rental properties](#)
- Too much super can mean extra tax. [Find out more](#)
- [Click here](#) for a comprehensive list on personal protective equipment and sun protection items you can claim
- Check your eligibility to claim your [home phone and internet expenses](#)

# Still not sure how to complete your tax this year?

We make completing and submitting your tax return easy for you – just contact us to make an appointment with one of our Tax Accountants.

## Why switch to Nexis: Your link to growth

A long time vision for us, Your Link to Growth reflects our approach and aspirations to assist you to reach your goals.

### Why choose Nexis

- Tax for individuals, trusts, partnerships and self-managed superfunds, we have your financial needs covered
- A transparent approach to fees so you know exactly what you can expect from our team and services
- Proactively reduce your tax obligation subject to ATO regulations

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- Tax planning and minimisation
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- Superannuation advice and administration
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- Investment properties

Need help with your tax?  
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